**The Controller** of your personal data is OW POLAND sp. z o.o. , 33 Przyokopowa St., 01-208 Warsaw.

Data Protection Officer (DPO) is available in person at the office headquarters or via e-mail at <rodo@oceanwinds.com.>

**Your personal data will be processed** pursuant to Article 6(1)(b) of the GDPR **for purposes** related to the execution of the contract. In specific cases (debt collection) the legal basis is the legitimate interest of the Personal Data Administrator (Controller) under Article 6(1)(f) of the GDPR. Data will also be processed in order to maintain accounting and tax documentation, or for submitting you to insurance, if there is a legal basis for doing so, based on the Article 6(1)(c) of the GDPR.

Personal data will be stored for a period of xxx, as specified in the Regulation of the President of the Council of Ministers of January 18, 2011 on Office Instructions, Uniform Material Lists of Files and Instructions on the Organization and Scope of Operation of Company Archives (Polish Journal of Laws of 2011 No. 14, item 67, as amended).

Providing personal data is necessary for the conclusion of the contract. Failure to provide personal data will make it impossible to enter into the contract.

Your personal data may be disclosed to authorities and institutions, as well as relevant public administration and local government entities, to the extent and for the purposes arising from applicable provisions of the law. They may also be disclosed to companies providing services to the Controller, especially in the field of personal data protection, to entities performing audit services, IT support, computer software services and device maintenance services. As well as other entities that, based on appropriate agreements, process personal data on behalf of the Data Controller.

**Rights related to the processing of personal data**: If the legal basis is Article 6(1)(a) or (b) of the GDPR: the right to access the data, the right to rectify the data, the right to erase the data (right to be forgotten), the right to restrict the processing of data, the right to object to the processing of your personal data.

If processing is based on your **consent** (Article 6(1)(a) of the GDPR), we will process the data until you withdraw your consent. Consent can be withdrawn at any time by sending an email to the address provided above or in person at the Controller's headquarters. Withdrawing consent does not affect the lawfulness of processing based on consent before its withdrawal.

If you notice any breaches regarding the security of data processing by the DPO, you have the right to lodge a complaint with the supervisory authority responsible for the protection of personal data, namely the President of the Personal Data Protection Office. The current address of the supervisory authority is: President of the Personal Data Protection Office, 2 Stawki St., 00-193 Warsaw.

Your data will not be subject to automated processing, including profiling.

Your data may be transferred outside the European Economic Area (EEA). In the event of such data transfer, we will ensure that the methods and principles of data transfer outside the EEA comply with current legal requirements and security standards.